



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, April 17, 2017 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES FOR APPROVAL:	May 15, 2017

MEMBERS PRESENT

John Mucha, Professional Member, **President**, Presiding
Dajoun Sewell, Public Member, **Secretary**
Linda Brittingham, Professional Member
Daphne Warner, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Nicole Williams, Administrative Specialist III

MEMBERS ABSENT

Kyla Gleockler, Public Member **Vice President**
Rochelle Mason, Professional Member

ALSO PRESENT

Dr. Marlene Saunders, National Association of Social Work, Delaware Chapter

CALL TO ORDER

Mr. Mucha called the meeting to order at 9:01 a.m. Mr. Mucha advised the Board regarding future scheduled dates for their meetings and any adjustments and having possible offsite meetings, which there has been no further development on a possible offsite meeting for May. He also mentioned the Social Work audits have been sent out, and the Board is responsible for reviewing those audits. The review process to start reviewing these audits will begin next month. Mr. Mucha suggested coming early to the meeting at least a half hour or stay a half hour later to review the audits.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the minutes for the March 20, 2017 meeting. Mr. Mucha noted that the names of the members were off track under the heading Members Present on page one of the minutes and he also noted a couple of additional grammatical errors on pages two and three. Ms. Sewell moved, seconded by Ms. Brittingham, to approve the March minutes as amended. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Review and Consider Executed Consent Agreement and Proposed Order for Christine Caputo, Case No. 31-05-16

The Board reviewed and discussed the executed consent agreement and proposed order for Christine Caputo. Ms. Kelly advised that the consent agreement is a negotiated agreement between the State and Ms. Caputo. The Board only has the option to accept or reject the consent agreement. Since Mr. Mucha was the contact person on this case the Board had to table this consent agreement as Mr. Mucha had to recuse himself from the decision. Ms. Warner moved, seconded by Ms. Sewell, to table the consent agreement for Ms. Caputo until next month's meeting. By unanimous vote, the motion carried. Ms. Williams will add Christine Caputo's consent agreement to the May meeting agenda for review and consideration.

Review of Medicare Billing Course Completion Certificate - Pamela Davis

Ms. Kelly read the letter of response that was sent to Ms. Davis as a result of the Board's discussion of her plan from last month. The Board reviewed the completion certificate submitted by Ms. Davis for Medicare Billing Practices. Ms. Brittingham moved, seconded by Ms. Sewell, to accept Ms. Davis's course completion for Medicare Billing Practices. By unanimous vote the motion carried. Ms. Williams will add Ms. Davis's order to the agenda next month for additional tracking and follow up.

Disciplinary Hearing For Gail Levinson, Case #31-02-16, scheduled for 6/19/17 at 9:10 a.m.

Mr. Mucha advised that the hearing for Case No. 31-02-16 for Gail Levinson is scheduled for June 19, 2017 at 9:10 a.m. Ms. Kelly advised for the Board members to plan to free their schedule as the hearing could last almost all day depending on the circumstances.

NEW BUSINESS

Ratification of Application(s) to Sit for ASWB Clinical Exam

Mr. Mucha moved, seconded Ms. Warner by to ratify the below applications to sit for the ASWB Clinical Exam. By unanimous vote, the motion carried.

Julie Murphy

Ratification of Application(s) by Reapplication

Mr. Mucha moved, seconded by Ms. Sewell to ratify the below application for licensure by reapplication. By unanimous vote, the motion carried.

Tara Troise

Online Instruction - Questions for NASW

Mr. Mucha stated that he asked Dr. Saunders to look into the matter of online CEUs to determine how many CEU hours should be acceptable online CEUs. Dr. Saunders addressed the Board regarding the information she gathered from ASWB and NASW for the Board to consider in their decision in accepting online CEUs. It was stated that the current regulations allow for acceptance of 10 hours of online CEUs but that does not specify distance learning; however Mr. Mucha advised that the regulations actually state that all 45 hours of CEUs can be taken online. Dr. Saunders advised that ASWB provided two profiles that showed what each state allowed for online CEs. The Board continued to discuss online CEUs. Ms.

Brittingham stated that a static online course is different from an online course that is interactive, which raises another issues, i.e. interactive webinars/conferences. Dr. Saunders stated that in her cursory review most states require 50 percent of all required CEUs to be accepted as online CEUs. Ms. Sewell stated that as a college student virtual would be more beneficial as it limits the ability to cheat. Dr. Saunders suggested using the resources of ASWB's and NASW's online reliable and valid online programs to prevent cheating. The Board again clarified that the current regulation on online CEUs is that all 45 hours of CEUs can be completed online. Ms. Williams will put a FAQ on the Division's website stating that all 45 hours of CEUs can be completed online. Ms. Kelly stated that self-directed is not considered online. Mr. Mucha advised for next meeting agenda to discuss the breakdown of online CEUs, face-to-face, virtual, and on-demand.

Status of Complaints

Complaint #31-02-17 – Sent to AG's Office

CORRESPONDENCE

Ms. Williams advised of the notification letter from Telehealth Certification Institute regarding continuing education for telehealth for clinicians.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no further business before the Board for discussion.

PUBLIC COMMENT

Dr. Saunders addressed the Board regarding NASW-DE is holding a prep workshop.

NEXT MEETING

The next meeting is scheduled for May 15, 2017 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Sewell moved, seconded by Ms. Warner to adjourn the meeting. There being no further business before the Board, the meeting adjourned at 10:05 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Nicole M. Williams" with a stylized flourish at the end.

Nicole M. Williams, Administrative Specialist III
Delaware Board of Clinical Social Work Examiners

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.